

Job Description and Person Specification

Job Title	Legal Adviser
Directorate	Regulation
Department/Team	Legal Services
Location	London
Grade	Monitor 3.3 / AFC 8a
Reports to	Legal Director
Contractual notes	Permanent

Job Summary/Purpose

NHS Improvement is responsible for overseeing foundation trusts, NHS trusts and independent providers. We offer the support these providers need to give patients consistently safe, high quality, compassionate care within local health systems that are financially sustainable. By holding providers to account and, where necessary, intervening, we help the NHS to meet its short-term challenges and secure its future.

NHS Improvement is the operational name for the organisation that brings together Monitor, NHS Trust Development Authority, Patient Safety, the National Reporting and Learning System, the Advancing Change team and the Intensive Support Team

The purpose of the Legal Adviser role is to support the Legal Directors and the rest of the team in identifying and managing legal risk and ensuring that NHS is a legally compliant organisation in all internal and external undertakings.

Legal Advisers are responsible for the day-to-day provision of high-quality and timely legal support to NHSI's functions including interpretation and application of all relevant legislation, including the National Health Service Act 2006 and the Health & Social Care Act 2012.

Key Accountabilities

- Assist the Legal Directors and the rest of the legal team in delivering high-quality, solutions-focussed and timely legal support, in order to support delivery of NHSI's Business Plan and identify and manage legal risk effectively
- Ensure that NHSI's decision making and regulatory activities are consistent with public law requirements and best practice, and corporate governance principles, and accordingly likely to withstand scrutiny and challenge
- Provide legal support to NHSI's directorates, including:
 - Regulation Directorate, in supporting improvement of providers, regulating transactions and ensuring a consistent application of the regulatory regime;
 - the Regions, in monitoring, overseeing and supporting providers;
 - Resources Directorate, in relation to NHS provider finances and setting the national tariff;
 - Operational Productivity Directorate, in implementing the Carter Review
 - Various corporate shared services teams (e.g. Private Office, Comms, Policy, HR, Finance, Technology), including advice on finance, information law and contract/procurement matters;
- Advise on requests made under the Freedom of Information and Data Protection Acts and responses to Parliamentary Questions, MPs, whistle-blowers and complaints
- Undertake/supervise research;
- Build collaborative working relationships with legal advisers and other members of relevant organisations
- Prepare papers for and deliver presentations to internal and external stakeholders
- Assist in motivating and developing the Legal Assistants in the Legal team.

Role Dimensions**Key Relationships (External)**

- Legal advisers of other relevant organisations

Key Relationships (Internal)

- Legal Directors
- Senior Legal Advisers and other Legal Advisers
- Legal Assistants

Numbers and types of staff managed

None

Budget Managed

None

Person specification	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Degree level qualification • Qualified barrister or solicitor. 	
Experience & Knowledge	<ul style="list-style-type: none"> • Relevant post-qualification experience with comprehensive knowledge and understanding of public law; 	<ul style="list-style-type: none"> • Understanding of regulation/regulatory law
Skills, Abilities and Attributes	<ul style="list-style-type: none"> • A strong track record of presenting clear and robust legal advice to clients both proactively and responsively; • Evidence of success in building and forming working relationships across professional and operational boundaries; • Ability to engender trust and confidence and demonstrate 	<ul style="list-style-type: none"> • Experience of judicial review proceedings

	<p>probity and integrity in the provision of legal advice and support on complex legal issues;</p> <ul style="list-style-type: none">• Ability to deliver consistently high-quality and accurate work under significant time pressure;• Ability to exercise sound judgement;• Strong self-starter with ability to work on own initiative;• Good problem solving and analytical skills	
Other		

